

Role Description

Job Title	Women's Academy Head of Pre Academy
Department	Women's (Academy)
Reports to	Women's Academy Manager
Hours	1h per week training 1h per week admin
Pay	£14ph
Responsible for	Women's Academy Coach (U8) and Women's Academy Mentee Coach (U8)
Purpose of role	
<p>The purpose of the Women's Academy is to ensure the women's first team have a high number of home grown players.</p> <p>This role oversees the development of players within the U8s age group</p>	

Main Duties
<ul style="list-style-type: none"> • Coordinate, plan, deliver and review training sessions and match days to a high standard for your designated age group in line with the club curriculum. Identifying any multidisciplinary support that individuals might need. • Mentor coaches for your designated age groups • Ensure player monitoring documents are accurate and up to date and lead player monitoring meetings once per block • Provide feedback to players via IDP meetings • Oversee the communication with parents through Teamworks for your designated age groups • Provide weekly updates to Academy Manager • Support high potential/performing players within the sessions and lead an effective stretch and challenge programme for these players • Be aware of the PUFC policies, procedures & best practise so that concerns of non-compliance can be raised at all times e.g. Safeguarding, Inclusion, Diversity, Data Protection, Health and Safety • Support the development of a positive culture within the academy • Maintain a safe environment for everyone at all times



In addition to these responsibilities carry out such duties as may reasonably be required. The above duties are a guide to the nature of the work required & are not intended to reflect all tasks associated within the role.

Person Specification

Essential experience, qualifications and skills

- UEFA C
- FA DBS check
- FA Talent ID Level 1
- FA Safeguarding Children Workshop
- FA Emergency First Aid
- Experience of working in girls football
- Experience of working in an elite football environment
- Good communicator
- Conflict resolution skills
- Proactive
- Professional

Please note that applicants must already have the right to work within the UK. We are unable to support any visa applications with this role.

Desirable experience, qualifications and skills

- Coach development/mentoring experience
- UEFA B
- Live in or around Peterborough

Signed (Employee):

Date:

Signed (Employer):

Date: