



## Volunteer Role Description

<b>Role Title</b>	<b>Peterborough United Women Head Coach (Volunteer)</b>
<b>Dept</b>	<b>Women's First Team</b>
<b>Reports to</b>	<b>General Manager</b>
<b>Purpose of role</b>	
Responsible for leading the planning, organisation and coaching of the Women's First Team at Peterborough United, in conjunction with Peterborough United's Club philosophy, values and strategy with specific targets and objectives set. The role will also support the holistic development of the wider club through providing guidance and mentoring other staff members throughout the club.	

### Main Duties

#### Duties

- Develop and embed a transparent and productive philosophy and 'on pitch identity'.
- Developing Peterborough United footballers as individuals, and as a team, in line with the club's values and ethos.
- Liaising and cooperating with the players and managers throughout the club, including all members of the clubs academy.
- Creating a competitive squad that is able to challenge for promotion and reach various objectives, set out at the start of pre-season.
- Observing, where needed, opposition teams and individuals as well as building strong working relationships within the women's game.
- Being aware of the development of the Academy players through open dialogue with staff members.

#### Other responsibilities

- Be aware of the PUFC policies and volunteer policies, procedures & best practise so that concerns of non-compliance can be raised at all times e.g. Safeguarding, Inclusion, Diversity
- Operate within the company processes. Seek advice & guidance if required ensuring employees and processes work seamlessly together
- Always ensure GDPR and Data protection compliance
- Attend volunteer training as and when required
- To maintain confidentiality and observe data protection and associated guidelines where appropriate.
- To uphold the values of Peterborough United Football Club (PUFC) and not tolerate offensive, discriminatory or intimidating language or behaviour.
- To act as an ambassador/role model for PUFC and consider conduct takes into account the club's commitment to equality and safeguarding.
- To ensure PUFC provides a level playing field for all its fans, players and guests.
- Promote an inclusive environment within the club for colleagues, supporters and visitors, championing a zero-tolerance approach to bullying, harassment and victimisation within PUFC
- Demonstrate a commitment to PUFC's safeguarding policy.
- Promote EFL and FA regulations and ensure compliance with these.

### Person Specification

These are the attributes you need to be to be considered for this role.

### **Experience & Qualifications**

- Experience of working with high level female players and/or talented female footballers.
- UEFA B Coaching Award (or equivalent).
- Experience of managing Multidisciplinary Teams
- FA DBS check
- FA Safeguarding Children Workshop
- Full UK Driving Licence

### **Skills and personal attributes**

- Well-presented and professional
- Good communication, player management and motivational skills.
- Ability to build excellent working relationships with managers, colleagues and staff
- The ability to develop and maintain positive and professional relationships.
- High level of integrity and discretion
- Strong volunteer ethic with a can-do attitude with drive and self-motivation
- Ability to use communication platforms chosen by centre manager
- Accuracy and attention to detail including good written and verbal skills
- Ability to actively promote good mental health and understanding the importance within a team environment